



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.
MISSION: To provide effective operations of the city through collaboration of members, management and staff.

City Hall, Hamilton
Infrastructure, Development & Future Committee

8 July 2015

10:00 am

Present: Councillor John Harvey, MBE, JP (Chair)
Rt. Wor. Charles R. Gosling, JP
Councillor Nicholas Swan
Councillor Larry Scott
Councillor George Scott, JP

In Attendance: The Secretary - Ed Benevides
The City Engineer - Patrick Cooper
The Ports Superintendent - Earl Francis

Apologies: The Event Project Manager - Danilee Trott

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1. **Confirmation of Notice** - The Secretary confirmed that the notices for the minutes and the agenda were posted and sent out in accordance with the new meeting guidelines.
 2. **Role of the Chairman** - Councillor J. Harvey acknowledged that he is Chair of the committee.
 3. **Open Meeting** - Councillor Harvey called the meeting to order at 10:00 am.
 4. **Apologies** - The Secretary confirmed apologies from the Event Project Manager.
 5. **Public Participation** - The Secretary confirmed that there was no request for a public participation.
 6. **Correspondence** - The Secretary confirmed correspondence was received regarding a petition for paying for spots on Heritage Day to reduce the confusion of people fighting for a spot in Hamilton. This matter to be discussed later in the meeting under agenda item #9 (i).

7. Review of Committee Minutes of 10 June 2015

Proposed: Councillor N. Swan
Unanimous

Seconded: Councillor G. Scott

The Minutes were accepted as read.

8. Matters Arising from the Minutes of 10 June 2015

- (i) **Visit to the Ewing Street Area** - the City Engineer is looking for guidance of when the committee wants to go. There was a consensus amongst the committee to do the visit preferably in the mornings at 10:00am and after the project is completed.

ACTION: The City Engineer to arrange the visit for Ewing Street for all Council members.

- (ii) **Letter to Principal of the Dellwood School re: Parking for the Jehovah's Witnesses** - a letter was written to the newly assigned principal, Mrs. Duke.

ACTION: The Secretary to forward a copy of the letter to the committee and Mr. Emery of the Jehovah's Witnesses.

- (iii) **Contact Former Deputy Mayor re: Meeting to Discuss Street Renaming** - the Secretary advised Mr. Donal Smith that once the policy was approved he would contact him. The policy has been approved with amendments.

ACTION: The Secretary to send the amended Street Renaming Policy to Mr. Donal Smith and arrange for him to come in and make a presentation.

- (iv) **Letter to Belco and W&E re: Bulls Head Solar Project** - the Secretary wrote a letter to the Ascendant Group who advised they will pass on to the appropriate group to discuss the next steps. He has not heard from W&E.

- (v) **Meeting with the Department of Community and Cultural Affairs re: the Charging of Spaces for Bermuda Day** - this has not been worked on as yet and has been deferred until August after the Bermuda Fashion Festival.

- (vi) **Circulation of Draft Policy for Street Trees** - deferred to the next meeting.

- (vii) **Document re: the Terms of Reference for the Sanitation Ordinance** - the City Engineer handed out a document which outlined what the CoH is looking for and is looking for feedback from the committee. The current Ordinance is on bermudalaws.bm and probably has not been updated in 50 years. There are issues in a number of areas, i.e. people not abiding by times of when to put garbage out, not packaging the garbage properly, stains on the sidewalks, etc. To solve some of these problems, the CoH is proposing within the Ordinance that using bins are mandated. If the garbage does not fit into a bin, a private arrangement could be made with the CoH for a bulk pickup.

ACTION: The committee members to give feedback on the proposed amendments to the Ordinance and bring back to the next Infrastructure Committee meeting scheduled 12 August, 2015.

The City Engineer then commented on the enforcement issues and advised the Sanitation Superintendent will handle the enforcement. Other municipalities have provided bins for everyone and they are charged for replacements or the bins are bought and sold or the municipality takes care of everything. Discussion continued.

- (viii) **Full Report of Overall Costs re: the Bermuda Fashion Festival** - deferred to the next Infrastructure Committee meeting. The Mayor requested a copy of the costs to date with the amount of sponsorship monies whether it be actual dollars or in-kind.
- (ix) **Copies of Consultation Forms for Planning Applications** - this matter has been placed on the agenda of the special meeting scheduled for 14 July 2015 for approval. Once approved the application (s) will be included in the Council members' Board meeting packages.
- (x) **City Ranger Programme** - this programme was created and has been waiting on legislative approval. The consensus is to try to have an effective City Ranger Programme to address the anti-social behavior within the City. The Secretary stated that there are a couple of options, i.e. the Commissioner of Police swears in the CoH's enforcement officers as special constables which he is not prepared to do (because of liabilities) but he is prepared to support the programme in the form that the legislators change the legislation as they did for Parks and Fisheries and TCD giving the employees the authority to ticket, arrest, etc. There was further discussion on the dedicated constable for Pembroke, Constable "Smokie" Dill and the CAT team (headed up by inspector Scott Devine).
- ACTION:** The Secretary to invite Constable "Smokie" Dill to the next Infrastructure Committee meeting.
- (xi) **Proposal from G.E.T. Security** - the Secretary to follow-up with G.E.T. Security.
- ACTION:** The Secretary to contact G.E.T. Security so that they can present their proposal to the next Infrastructure Committee meeting on 12 August 2015.
- (xii) **Memorandum re: Recommendations for the Council re: Stevedoring Services Ltd.** - the Council approved at the last Board meeting to have without prejudice discussions with Stevedoring Services in an effort to avoid going to arbitration. The first meeting is scheduled for Friday.
- (xiii) **Meeting with ACBDA** - action item completed -the meeting was held. There is a number of staff members that are on committees:
- The City Engineer and the Event Project Manager - Health and Safety.
 - The Secretary - Security and the Cyber Security sub-committee.

Discussion continued on attracting the type of yacht for 2017 that could give the City and the constituents the most revenue possible. There has been some correspondence between Mr. Mike Winfield and Mr. John Wadson on behalf of the Tall Ships that talk about securing Front Street and the docking facilities. The Mayor stated the event in 2017 is taking place in Dockyard and the primary focus will be there. People will be tying up in Hamilton as a convenient mooring location. The Tall Ships' event was set for Bermuda and given Cabinet approval with the full support of the government and funding from BTA. This event was set several years ago prior to the America's Cup coming here. When the Tall Ships do come, the cadets do not spend money but the event does attract hundreds of people into the City. For the one (1) week of activities there can be some compromise from both sides and possibly have a combination of the Tall Ships and the mega yachts working together so that the City can maximise the revenue potential. There was further discussion regarding the coordination and the guidelines for the Tall Ships and the America's Cup. September 2015 is the timeframe the CoH was told to have a decision to the group to start marketing because they look years out for booking these spots.

Councillor Harvey suggested that a special dedicated meeting be had for the entire Council to focus on what the CoH can offer to these events. It was suggested to have a meeting before the Cup Match holiday. The City Engineer said from the maritime perspective, Dockyard is going to have cruise ships and the sailing yachts for the America's Cup so they will not have any space for the mega yachts. The mega yachts will be in Hamilton or St. George. Discussion continued.

There is going to be a satellite fan zone at #1 and the main races are out in the Great Sound. All of the entertainment, etc. is being handled by America's Cup. The City Engineer said if the September deadline is missed then the City will miss the opportunity of attracting the mega yachts.

ACTION: The City Engineer to layout the goals and objectives for the America's Cup to be discussed at the special meeting.

The City Engineer said marketing has to be discussed, what revenue is expected to be received, how to charge for revenue, whether the CoH would be willing to put in infrastructure and if the infrastructure would be kept permanently. Further dialogue continued concerning the Secretary and the City Engineer travelling to the UK to look at the America's Cup operations. There was ongoing discussion.

There was a suggestion to hold the special meeting on Tuesday 14 July 2015 at 11:30am to discuss the America's Cup.

9. Status Update:

- (i) **Petition - Spaces for Bermuda Day** - it was suggested to have the meeting with Community and Cultural Affairs.

The challenges are already known regarding securing spaces for the public during Bermuda Day. After that meeting a report to be brought to the committee for a recommendation to the Board.

Councillor G. Scott commented on the following from the Minutes of 10 June 2015:

Page 3 of 11 - "In 2012 a draft policy was drawn and submitted to the then Governance Committee....."

Councillor G. Scott commented that he did not receive a copy of the draft policy and he was on that committee. The Secretary said the draft policy for naming and renaming was sent out in 2012 to all members of that committee. Discussion continued.

Page 5 of 11 - (iv) "Barr's Bay Marina" - this was regarding the moorings at Barr's Bay and was discussed in the last full Board meeting.

Page 6 of 11 (v) - "Signage re: Speed Bumps with the City" - Councillor G. Scott commented on better signage for the City. He spoke about the signage for speed bumps that is currently laid out at the Fairmont Southampton Resort and invited members of the committee to have a look. The international height for speed bump signage is 7ft.

Page 8 of 11 (iii) Planning Applications - Councillor G. Scott commented on the planning applications and the issues that the Planning Department has with the length of time it took for the applications to be processed. He did not recall any correspondence being forwarded to any meetings that he attended regarding this matter and suggested that correspondence coming into City Hall be handled differently.

- (ii) **Discussion Paper 1 - Proposed Effluent Disinfection Target** - there is a want to improve the wastewater quality going out on South Shore. There have been issues with grease balls and actual pathogens included in them. The grease balls are actually carriers for the pathogens and have spikes of high bacteria counts on the beaches. The CoH is trying to figure out a way to solve this issue without building a secondary or tertiary wastewater treatment plant because of the cost. One of the ideas was to possibly look at disinfecting the wastewater leaving the Front Street plant in order to knock out the pathogen count. This discussion paper was a first look at the issue to see the viability of using peracetic acid as a disinfectant on the waste stream. From the paper it looks like peracetic acid could work. Now bench testing would have to be done to determine how much peracetic acid is required to knock the pathogen count down and produce dosing curves. If the CoH goes ahead with this process, would end up with a chemical store in the plant of this peracetic acid and a dosing pump that would be hooked up to the flow meter. This would have an operational cost every year of buying chemical to dose.

This paper has been shared with the Director of Health, Dr. Jeff Smith, the Environmental Engineer at Environmental Protection and Ms. Elaine Watkinson who is the Senior Health Lab official. Their concerns are whether or not it is a benefit to knocking out the pathogens if there is still a grease issue. The visible grease on the beach already has a public perception of what it is. Grease gets in the system naturally through human waste but primarily comes from sinks, i.e. clean-up sinks, greasy dishes, etc. so restaurants are major contributors. Discussion continued on the FOG policy and grease traps. The FOG policy regulations have to be put in the Health Act. The CoH would be able to fine establishments if this piece of legislation goes through. A couple more discussion papers will be provided on the cost and how the equipment can fit within the existing plant and shipping methods, etc.

The government formed the STAC (Scientific Technical Advisory Committee) which is made up of a number of government ministries plus the CoH, the Corporation of St. George, WEDCo and BLDC to work on the sewage challenge of the Island. There was further dialogue on the number of entities that connect into the CoH sewage system. The STAC committee used to meet monthly, now quarterly and reports directly to Cabinet. The STAC minutes are available if needed.

The Mayor said the Sewage Tax Ordinance which was approved by the previous Council is still sitting in the AG's Chambers. Councillor Swan suggested that this matter could be part of the larger plan to reform the Municipalities Act. Councillor Harvey suggested writing a letter and say to the government that there are issues that have not been resolved and the CoH is seeking an audience with them to address as a partnership. There was discussion on the sewage plant on Front Street which is 15 years old and the replacement of the old electronic equipment. The City Engineer said the amount of maintenance that is required on CoH's assets limits the ability to do anything new and different because there is the struggle of having enough funds to maintain what the CoH already owns. Discussion continued on the dangers if the outfall pipe gets knocked out.

The Mayor suggested that a short summary be provided to the Council on the STAC meetings so that they are aware and if needed would be able to give an educated viewpoint.

ACTION: The Secretary to write a letter to the government and include all of the CoH's outstanding issues. The letter to be done for Monday of next week for the Mayor's signature.

(iii) **Asset Management Plan** - the 2015 Asset Management Plan has been produced.

ACTION: The City Engineer to forward a PDF copy of the Asset Management Plan to the committee for review.

This document is mandated by the government to be produced and handed in with the financial statements.

It states how the CoH looks after its assets, the state the assets are in and where funds are needed to be spent to bring the assets up to standard. It also looks at risk management, i.e. which assets the CoH can afford to treat, let them fail and then which ones cannot be allowed to fail, e.g. the sewage plant. A forecast is done for 20 years and it touches on all assets, i.e. plant, machinery, equipment, etc. This is for all the CoH's physical assets. There is an executive summary which outlines what the Asset Management Plan entails. This should start the budget planning process. There was continued discussion on whether or not the cut should be 25% straight across the board. The City Engineer commented on certain facilities going to failure instead of proactively maintaining them, i.e. City Hall may not look as pristine, the City streets may not be maintained as well, more odour events coming out the pump stations, overtime would be cut, etc.

10. Recommendations for Review:

- (i) **Request for Dedicated Parking - TASTE 141 Front Street** - this request was withdrawn by Councillor Swan.
- (ii) **Discussion re: America's Cup and the Impact on the City** - this was to discuss the impact of the street closure and what the City is going to look like 15 October 2015 because Front Street is going to be shut down for three (3) days. The CoH received the operation plan this week. The Chamber of Commerce is aware of what is happening on Front Street. The government has said that the ACBDA is the spokesperson for the event and probably would not advise the public until September. The City Engineer said the CoH does not have to talk about the event but can advise the businesses of the street closure which would impact deliveries and operations. The closure is from Bermudiana Road to Court Street (Thursday lunchtime to late Sunday evening). The Mayor suggested that a message be sent to Mr. Winfield that the earlier the businesses and Bermuda as whole are made aware of the street closure, the better. Further dialogue continued.
- (iii) **Any Other Business**
 - a. **Councillor G. Scott** - at the last Marine & Ports Board meeting there was another development from PW's marina that has been tabled. They want to put a marina on the outside of the wake wall. That area is becoming very congested. The proposal is being reviewed at this point.
 - b. **The Mayor** - received a telephone call from Mr. Tony Martin that there is a container on #1 dock. He reported that between the container and the fence there are a lot of personal items being stored there, i.e. tables, chairs and trash. The City Engineer said those items belong to the homeless. It was noted that the container belongs to the Chamber of Commerce.

That area gets cleaned out every now and then and that fence line will be removed and hopefully that container will be relocated. The Ports Superintendent advised the fence was taken down yesterday.

Mr. Martin also reported that either MUSE or D'Angelinis is depositing their oil tubs and the oil is staining the sidewalks. He suggested bins be used for the oil containers e.g. a container tray. The City Engineer said the CoH has looked at different tray options for the oil containers. Some of the issues is that now the streets are all littered with wheelie bins because they are not pulled in after they have been collected. Councillor L. Scott suggested that establishments call the CoH for a pick-up for the disposal of their oil containers. Councillor Harvey suggested steam cleaning the streets and then charging the establishments. Discussion continued.

ACTION: The Secretary to write a letter to the restaurants regarding the oil containers left out on the sidewalks and staining them. Also to advise that the CoH will steam clean the sidewalks and forward the charge on to them.

- c. **Councillor Swan** - queried if the bleachers on Front Street had been removed. The City Engineer advised that they have been removed because they are being used for the Fashion Festival in Barr's Bay Park.

(iv) **Motion to move to a Restricted Session**

Proposed: Councillor N. Swan

Seconded: Councillor G. Scott

The meeting was adjourned at 12:10pm.